

॥ विद्या पत्तम् देवतम् ॥



Sevadal Mahila Mahavidyalaya,
Nagpur, M.S. (India)



Dr. Khatri Mahavidyalaya,
Tukum, Chandrapur, M.S. (India)



Jagdambha College of Engg. & Tech.,
Yavatmal M.S. (India)

Inter-University Webinar

On

PROFESSIONAL DEVELOPMENT OF NON-TEACHING STAFF

— Saturday, 17th July 2021 —

Chief Guest



Dr. Anil Z. Chitade
Registrar (Acting) & COE,
Gondwana University, Gadchiroli

Speakers



Ms. Keyaa A. Mukharjee
Office Superintendent,
Nanavati Women College,
Mumbai



Mr. Ashok Bagal
Jr. Administrative Officer,
Joint Director Higher Education
Nagpur Division, Nagpur

Patrons



Shri. Sanjayji Shende
President
Sevadal Education Society,
Nagpur



Dr. N. H. Khatri
President
Dnyandeep Shikshan Prasarak
Mandal, Chandrapur

Chairpersons of Webinar



Prof. Pravin Charde
Principal
Sevadal Mahila Mahavidyalaya,
Nagpur



Dr. J. M. Kakde
Off. Principal
Dr. Khatri Mahavidyalaya,
Tukum, Chandrapur



Dr. Shital A Watile
Secretary
JAGADAMBHA BAHUDDHESHIY GRAMIN
VIKAS SANSTHA, YAVATMAL



Dr. Hemant Baradkar
Principal
Jagdambha College of Engg. &
Technology, Yavatmal

Convenors



**Prof. Rajesh
Gadewar**



**Dr. Naresh
Dahegaonkar**



**Mrs. Kaveri
Lakhe (Kulkarni)**

Organising Secretary



**Mr. Dilip
Koche**



**Mr. Pramod
Raut**



**Mr. Ravi
Bochare**

Joint Organising Committee Members

Mr. Deepak Akulwar, Dr. Swapnil Gudadhe, Mr. Tushar Relkuntwar, Mr. Harsh Khobragade,
Mr. Ajay Khadgi, Mrs. Archana Rajesh Ghawade, Mr. Gangadhar Uike, Mr. Liladhar Wanjari

— WEBINAR DETAILS —

Theme

Online Inter-University Webinar for development of Non-Teaching Staff in E-Governance and Data Management.

Date of Webinar

17th July 2021

Webinar Registration Link

https://docs.google.com/forms/d/e/1FAIpQLSeBBGm-Fhpi9kyDii6v0FLCnUgFY3kppvlehjFVFyOPE4nQdA/viewform?usp=sf_link

Online Platform (Webex)

The link will be provided to the participants one day before the webinar.

Certificate

E-Certificate will be provided to the participants on their email id after successful attendance of the webinar and filling up feedback form.

WEBINAR SCHEDULE

- **Inaugural Function (10.30 AM - 11.00 AM)**
Address by..Convener, Chairpersons of webinar, Chief Guest and Patrons
- **Technical Session - I (11.00 AM - 12.00 AM)**
Ms. Keyaa A. Mukharjee
Office Superintendent, Nanavati Women College, Mumbai
Topic - Office Automation, Document Control, Record Management & Data Centricity
- **Technical Session -II (12.00 PM - 01.00 PM)**
Mr. Ashok Bagal
Jr. Administrative Officer, Joint Director Higher Education Nagpur Division, Nagpur
Topic - Administrative work related to Joint Director Office for Non-Teaching Staff
- **Valedictory Function (01.00 PM -01.15 PM)**



For any queries feel free to contact our coordinators

Mo.- 9423107614, 9420554302,7020163078, 9822725535, 8275397533, 8668463787

For more updates : Kindly join our Telegram group <https://t.me/joinchat/xd7lwHBnABgwODE1>